

BURNABY CHRISTMAS BUREAU

Applicant Registration Information

Wednesday, November 1 – Saturday, December 9, 2023



LOCATION:

The Amazing Brentwood (Brentwood Town Centre Mall)

4567 Lougheed Hwy, Old Sears Store location, Main mall level, next to Children's Play Area

Arrival by Skytrain – walk through food court, go down to Main Level

Arrival by Car – street parking or parking lots at Save on Foods or Solo Whole Foods (fee); enter off Beta Avenue from Lougheed, park on top level, elevator/ stairs to Main Level

TIMES: Monday – Friday, 10am – 4pm; Saturday, 10am – 3pm.

Please note, we close for lunch from 12:30-1pm.

(Note: we are CLOSED on Sundays and on Statutory Holiday of Monday, Nov 13th)

Qualifying families will receive new toys for their children and food gift cards.

To qualify, applicants are families who:

- Live in Burnaby
- Have children from newborn to 16 years old
- Are working families with low income, or families receiving Income Assistance

Proof of Income will be required:

- Working Families **must** have a **Proof of Income Statement (C-Print)** for **EACH** adult - To obtain one, please call: 1.800.959.8281, press * to speak to an operator, or for an automated service, call 1.800.267.6999. You can also access your Proof of Income Statement online at: CRA My Account > My Account for Individuals > Sign In > Tax Returns > Proof of Income Statement (this is the C-Print doc)
- If you are on Income Assistance (Welfare), you need to request a **Release of Information** from your Ministry Office. This will replace the C-Print.

You will also be required to bring:

- Identification for each child (e.g. BC Services Card/Care Card, birth certificate, child tax benefit statement, passport, Permanent Resident card)
- Proof of **current address** (e.g. bills from Fortis, Hydro, internet or phone provider, or current residential tenancy agreement)

* We will have **health & safety protocols** in place during Christmas Bureau registration and toy pick-up. We will follow guidelines set out by BC Ministry of Health.

** We request that only 1 family member per household enter our Christmas Bureau location to both register and pick-up gifts. Please arrange for child care early.*

We look forward to seeing you!

If you have any questions, please call **Marney @ (604) 292-3900**.

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The Amazing Brentwood Centre Pickup Location & Parking

December 1 - 21, 2023

Arrival by Car – Enter off Beta Avenue from Lougheed, park on top level, take elevator or stairs to main level and turn right. Toyroom opposite play area.

Arrival by Skytrain – Brentwood Skytrain station, follow signage to food court, take elevator or escalator down to main level and turn right. Toyroom opposite play area.

